

Location

10/24/2024 8:58 pm PDT

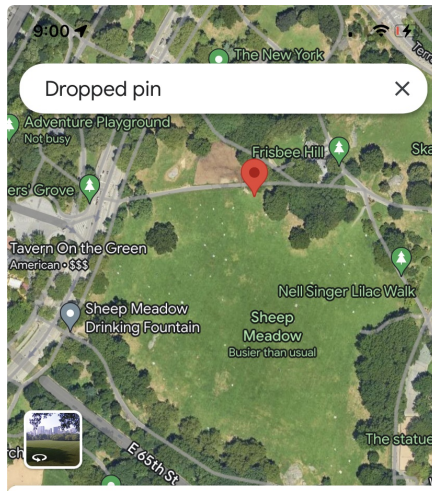
On Heylo, there are two ways to help attendees find an event location.

Add a location for navigation

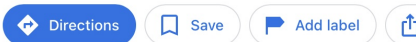
First, a map location can be added to an event. It is a specific latitude/longitude location that is integrated with mapping services for easy directions and navigation. When creating an event, search for the specific location from the location search box.

Some events require even more specificity. Navigating to "Central Park" can be misleading! To select a more specific location on Google Maps, copy the "Plus Code", and paste the Plus Code into the location input in the Heylo event.

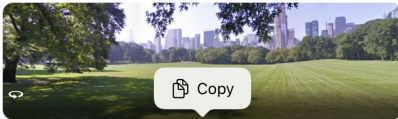
1. To get a Plus Code, open the Google Maps app or <https://plus.codes/map>
2. Select the desired location
3. Copy the Plus Code at the bottom of the screen
4. Paste the Plus Code in the Heylo location input



Dropped pin
Near 830 5th Ave, New York, NY 10065



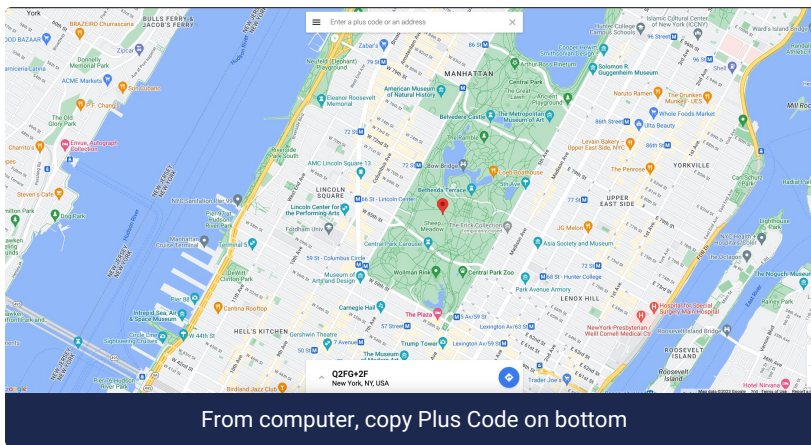
Measure distance



Q2FF+4XH New York

(40.7728120, -73.9750262)

From Google Maps app, copy Plus Code on bottom



Add location details

Additionally, hosts can also add a note on location. The extra context can help a member navigate to the event. For example, when a group meets in a restaurant, the host can designate the “table upstairs to the left”. The label is appended to the front of the event address for everyone to see.

Using both location fields cuts down on duplicative questions for hosts about where to actually meet.

Hide location

Toggle the "hide" location button, and location is only visible to members who register for the event. Members who haven't registered, waitlisted members, or people who view a public event, will not be able to see the location until registered.
